



MALTMAN'S GREEN
SCHOOL



Specialist Teacher of PE/Games (1 Term Fixed Term Contract)

role profile for applicants



Key Dates



Closing Date

12.00pm, Monday 22 January 2024

Interviews

Week commencing 29 January 2024

Start Date

Summer Term 2024



An Introduction to Maltman's Green

Welcome to Maltman's Green, an independent prep school for girls aged 2-11. We are a future-ready, forward thinking and aspirational school summed up by our motto "*excellence with a sense of fun*". Our quaint, wisteria clad façade belies the expansive, modern school one finds within, where a traditional approach meets with innovative thinking in an inspirational learning environment. The School is bursting with facilities, providing ample opportunity for girls to unlock talents and find their passions. An exceptional sports provision is bolstered by an impressive indoor, 6-lane, 25-metre swimming pool, floodlit sports courts and a gym; we have a specialist music suite, science laboratory, art suite, IT suite and a fully equipped performance hall; the bright, spacious classrooms all have digital whiteboards; and the beautiful, extensive grounds open up opportunities for Woodland School, nature watching, pond dipping, gardening and more. There is a full-time matron, two libraries and a dining hall serving breakfast, lunch, dinner and snacks. Combined with these facilities, is our first-class attitude to learning. For over 100 years, Maltman's Green has been preparing girls for the modern world through a relevant, adaptable and innovative approach, with an understanding that children thrive when they are happy, inspired and motivated. At Maltman's there are no limits to learning, and instead we believe that girls need to face challenges and take risks every day. While not pushing

them too far outside of their comfort zone, we also ensure they are not held back and this unique, personalised learning style gives each girl the support and encouragement needed to work towards individual goals. Forming the foundation of the girls' academic achievements are the six Maltman's Mindsets, which we believe are crucial for life beyond school – perseverance, collaboration, empathy, independence, respect and reflection.

PE & Games. At Maltman's Green, we are proud of our specialist teaching provision, which we believe promotes our girls' passion for learning and enables each pupil to reach the highest standards of progress and attainment and realise her full potential. Specialist teachers promote best practice in their specialist field, enthuse and inspire pupils and ensure each girl is challenged and supported. PE/games is taught as a specialist subject from the very beginning of our pupil's journey with us in pre-school. By the time girls reach Year 3, this provision not only includes weekly swimming and PE lessons, but also a dedicated games afternoon for each year group in Years 3-6 inclusive. Girls enjoy opportunities to attend a wide range of sports related clubs and extra-curricular activities, including squad training sessions for those preparing to compete in competitions and tournaments. The girls enjoy great success in local and national competitions, most notably in gymnastics, swimming, netball and tennis.



The Role: Director of PE and Games

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The school enjoys impressive facilities including a 6-lane 25 metre swimming pool, a dedicated gym, flood lit netball and tennis courts and a playing field. The girls enjoy great success in local and national competitions, most notably in gymnastics, swimming, netball and tennis. Football and cricket are also included in our games curriculum.

This role description needs to be read alongside the role profile for Teacher.

Key Accountabilities

- To write schemes of work in PE/games, with clear aims and outcomes and differentiation to enable all pupils to make progress in line with their potential
- To deliver inspiring and creative lessons to pupils in PE/games, including the use of digital learning platforms to deliver live remote lessons, acting as a role model for colleagues and pupils, aspiring to excellence in all things
- To keep abreast of developments in the delivery of PE/games, adapting the curriculum and schemes of work/ plans accordingly
- To track pupil progress and attainment in PE/games and use appropriate methods to record and monitor this, setting targets and next steps and reporting on these to colleagues and parents, both in writing and face to face
- To contribute to the subject development plan and whole school development plan
- Develop the use of transformational IT within PE/games
- To actively contribute to the programme of extra-curricular clubs and activities, both before and after school



Key Accountabilities continued

- To assist the Head of PE/games in the planning and organisation of fixtures, competitions and events relating to PE/games both on and
- To accompany pupils to fixtures and competitions after school and sometimes at weekends, umpiring and adjudicating as required, acting as an ambassador for the school at all times
- To identify and support in the preparation of pupils who are potential scholars at 11+ in PE/games
- To contribute to the writing of references for pupils in relation to PE/ games, as directed by the Headmistress
- To contribute to the development of pupils who are more able in PE/ games
- To undertake risk assessments related to PE/ sports activities, teaching spaces and equipment, keeping abreast of health and safety requirements and developments
- Develop links with external bodies and specialist interest groups relating to PE/games, including those associated with IAPS
- To undertake professional development and inset relating to the role and its delivery and actively participate in the school's appraisal system
- To undertake any other duties deemed necessary by the Headmistress to be effective in the role.



Applicant Specification

	ESSENTIAL	DESIRABLE
Qualifications	<ul style="list-style-type: none"> PGCE or equivalent teaching qualification. Graduate in PE/games or similar. 	<ul style="list-style-type: none"> Evidence of further professional development, including coaching qualification and/or referee qualification.
Skills	<ul style="list-style-type: none"> Experience of teaching PE/games as a specialist subject. Demonstrate a high level of initiative. Team player, suited to a collegiate working environment. Strong commitment to busy prep school life. Positive 'can do' attitude. Able to prioritise and manage workloads, commitments and deadlines to secure successful outcomes. Strong written and oral communication skills 	<ul style="list-style-type: none"> Ability to deliver extra-curricular activities. Additional specialist skills in teaching netball, gymnastics and/or swimming.
Experience	<ul style="list-style-type: none"> Recent experience of working within a primary, secondary or prep school setting. 	<ul style="list-style-type: none"> Experience of working across the key stage 1, 2 or Key stage 3 curriculum in the specialist subject.
Other	<ul style="list-style-type: none"> Willingness to undertake further specialist training as required. 	



Application

To apply, simply download and complete the Application Form, found on our website, and email to hr@maltmansgreen.com. Please include a letter addressed to Mrs Jill Walker, Headmistress, outlining why you should be considered for the post.

There is no need to visit Maltman's before applying, as the School website contains plenty of information, photos and all the School's policies. However, if you'd like to see the School in person, you are most welcome to arrange a visit. Interviews will, of course, include a tour.

All applications will be acknowledged and interview dates are given on page 2. References will be requested for all those invited to interview.

An informal discussion with the Head of PE and Games about the role would be welcomed. Please contact Mrs Rhian Clarke on 01753 883022 to arrange a time.



Interview

These will take approximately three hours and will be held at the School.

As part of the process you will be asked to complete an observed lesson, be given a tour of the School and attend a panel interview.

You will also be asked to provide documentation confirming your identity and qualifications.



Safeguarding and Child Protection Responsibilities

- To comply with safeguarding policies, procedures and code of conduct.
- To ensure that any safeguarding concerns or incidents are reported appropriately in line with policy.
- To engage in safeguarding training when required.

Maltman's Green School is committed to safeguarding and promoting the welfare of children and young people, along with their protection, and expects all staff and volunteers to share this commitment.

The successful candidate will be expected to commit to the following:
Maltman's Green seeks to provide a safe environment for children. All staff will adhere to and ensure compliance with the School's Safeguarding Policy and Child Protection Statement at all times. If the Head becomes aware of any actual or potential risks to the safety of welfare of children in the School, he or she must immediately report any concerns to the School's Child Protection Officer.

Thank you for your interest in this position.

We very much look forward to hearing from you and, hopefully, to meeting you in person.

Please note that it is the School's policy to employ the most suitable person for each appointment and not to discriminate against any person because of their age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion and belief, sex and sexual orientation.



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SCHOOL

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www.maltmansgreen.com

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