



**MALTMAN'S GREEN**  
SCHOOL

# Homework Policy

---

**This policy also applies to the EYFS**

<b>Updated</b>	<b>Reviewed By</b>	<b>Review Date</b>	<b>Version</b>
September 2023	G Aylett	September 2025	2023.01

**Headmistress. Mrs Jill Walker** BSc Hons, MA Ed, PGCE

Maltman's Green School, Maltmans Lane, Gerrards Cross, Buckinghamshire SL9 8RR (Registered Office)  
Tel. 01753 883022 Fax. 01753 891237 Email. [office@maltmansgreen.com](mailto:office@maltmansgreen.com) [www.maltmansgreen.com](http://www.maltmansgreen.com)

Maltman's Green School Trust Limited, a company limited by guarantee.  
Registered in England Company No. 897432. Registered Charity No. 310633



## Contents

1	Purpose and Aims.....	3
1.1	The purpose of homework .....	3
2	Implementation .....	3
3	Organisation of Homework.....	4
4	Non-Completion of Homework .....	4
5	Parents'/Carers' Role in Homework .....	4
6	Creative Homework .....	5
7	How long should my child spend on homework?.....	5
8	Holiday Homework.....	6
9	In The Event of a Pupil Being Ill .....	6
10	Review of Policy .....	7

## 1 Purpose and Aims

Homework is any work or activity which pupils are asked to do outside lesson time either on their own or supported by parents or carers.

This is a whole school policy, including the EYFS. We acknowledge that there are differences of approach between the age groups and, where appropriate, this is recorded in the policy.

### 1.1 The purpose of homework

**We believe that homework has significant value:**

- It supports much of the work covered in our lessons
- It consolidates, reinforces and extends skills and understanding
- It develops skills of independent learning and encourages pupils to develop the confidence and self-discipline to work on their own
- It starts to build a routine of study for successful lifelong learning for our pupils.

Homework draws from a wide variety of disciplines and subject skills. The careful monitoring of homework gives staff another means of recognising progress and identifying weaknesses.

## 2 Implementation

Children in Reception to Year 2 have a **Home School Communication book**, where the class teacher and parents can record guidance and feedback on reading. Homework challenges and tasks are noted in the weekly newsletters which are sent out to each year group on a Friday. Parents can record any feedback regarding the homework in the home school communication book, which the teacher will check on a regular basis.

Each pupil from Y3-6 inclusive has a **Homework Diary/Planner** where the pupils carefully write the details of their task, this should be signed **daily** by a parent or carer when the pupil has completed the task in the suggested time allocation. The class teacher then checks this. These homework diaries are also used as a means of communicating messages from home to school regarding homework.

**Homework may consist of:**

- Completing a task started in class
- Learning facts / vocabulary/ spellings/high frequency words/number bonds/times tables
- Reading a specific passage for discussion in school
- Preparing for a test / exam
- Reviewing previous work
- Conducting some research
- Project work
- Preparing an oral presentation (referred to as 'Show and Tell' in Reception and 'Class Expert in Year 1 and Year 2)
- Reading

Homework may not necessarily always be a written task but completion is still important.

Homework tasks, as with work produced in the classroom, should be of a high standard. This work should be done by the pupil but parental involvement in terms of positive encouragement and some level of monitoring the pupil's work is desirable. A note in the Homework diary/Home Communication book is always welcome should a parent/carer wish to make a comment. For example, they might wish to convey that there is a specific reason why a pupil has not completed her homework or has found difficulty with the exercise and we always value this information.

### 3 Organisation of Homework

Homework is always given out in line with the **Homework Timetable** and pupils will have a copy of this from Reception upwards. The homework timetable is also available on 'My School Portal' (MSP).

### 4 Non-Completion of Homework

Homework is expected to be completed on time unless there are valid reasons (such as illness). When homework has not been completed, appropriate action will be taken and this will be entirely dependent on individual circumstances.

### 5 Parents'/Carers' Role in Homework

- Please support your child (the support given will depend on age and ability).
- Encourage completion of the work and the need to meet deadlines.
- Please provide a note to the teacher should difficulties arise.

If your daughter finishes her work too quickly or it is taking too long, please communicate this to the teacher. If your daughter works beyond the suggested time, please ask her to **STOP** and please communicate this to the teacher.

It is difficult to set homework which will take the same amount of time for each child to complete; inevitably there will be some girls who work at a slower or faster pace than the majority.

We feel that it is vitally important that your child has quality time in the evenings and at the weekend to spend with the family, engage with other children in play activities and also to pursue leisure activities; these all contribute to the development of the whole child and these are recognised and valuable learning and social experiences too.

Throughout the School **reading every day** is seen as a vital aspect of homework and, given its significant value in all areas of the curriculum, we highly recommend that pupils continue to read on a nightly basis both in term time and during the holidays. There is no better way to gain knowledge, a deeper understanding of the subjects studied at school and enjoyment of the world around them.

It is also essential that children practise their spellings each evening. Children are expected to follow the 'Look Say Cover Write Check' activities to support accurate recall of spelling. We also encourage children to put the words into context as they are learning them, thus promoting a developing vocabulary.

**A similar approach is needed with Maths** in terms of regular practice of all number bonds, multiplication and division facts and a ready recall of all sorts of other mathematical facts – for example, the identification of plane and solid shapes / angle names and their properties. Essentially, practise/revise whatever is appropriate at your daughter's stage of learning as this will help with the vital laying of the necessary strong foundations which underpin all the tasks undertaken in the maths syllabus. There is no doubt whatever that mathematical agility is vital and once secure, this aids understanding and problem solving in many respects.

## 6 Creative Homework

We recognise that homework should not confine pupils to focussing on prescriptive written tasks. Our aim is to spark our pupils' interest, promote their imaginative and creative thinking and encourage the use of initiative. For one week each term, we will provide a theme as a stimulus for an open ended 'creative homework', where pupils across Years 1-6 inclusive, use their allotted homework slots to produce a piece of work of their choice related to the theme. Tasks may include writing a poem, drawing a picture, creating a story, making a model, carrying out a science investigation, producing a presentation or perhaps a montage of photographs. Teachers will provide feedback to pupils and parents are invited into school to view the work.

## 7 How long should my child spend on homework?

### In Reception to Year 2:

<b>Reception</b>	<p>A maximum of 20 minutes each evening</p> <ul style="list-style-type: none"> <li>• Phonics</li> <li>• High Frequency words</li> <li>• Reading</li> <li>• An entirely optional 'Challenge of the Week', which is literacy, numeracy or topic based is set each Friday, to be handed in on the following Friday.</li> <li>• Children will also be expected to prepare for a short 'Show and Tell' presentation each half term – a rota will be sent to parents at the outset of each term</li> </ul>
<b>Year 1</b>	<p>A maximum of 20 minutes each evening spread over a week, including reading, spelling (learning and Look Say Cover Write Check) and number bonds and 1 of :</p> <ul style="list-style-type: none"> <li>• English: (10 minutes)</li> <li>• Maths: (10 minutes)</li> <li>• Children will also be expected to prepare for a short 'Class Expert' presentation each half term – a rota will be sent to parents at the outset of each term</li> </ul>
<b>Year 2</b>	<p>A maximum of 30 minutes each evening spread over a week, including reading, spelling (learning and Look Say Cover Write Check) and times tables and:</p> <ul style="list-style-type: none"> <li>• English: (x1, 20 minutes)</li> <li>• Maths: (x1, 20 minutes)</li> <li>• Topic: (x1, 20 minutes)</li> <li>• Children will also be expected to prepare for a short 'Ask the Expert' presentation each half term – a rota will be sent to parents at the outset of each term.</li> </ul>

## Year 3-6 inclusive

In addition to reading and spellings, the following weekly schedule applies:

<b>Year 3</b>	English: 2x 20 minutes Maths: 2x 20 minutes Continued daily times-tables practice.  Commencing in spring term, children will also be set a weekly Science homework of 20 minutes' duration.
<b>Year 4</b>	English: 2x 20 minutes Maths: 2x 20 minutes Science: 1x 20 minutes From the start of the spring term, children will also be set a weekly Humanities homework of 20 minutes' duration.
<b>Year 5</b>	English: 2 x 30 minutes Maths: 2 x 30 minutes Science: 1 x 30 minutes  Geography/History/RE alternating each week: 1x 20 minutes
<b>Year 6</b>	English: 2 x 30 minutes Maths: 2 x 30 minutes Science: 1 x 30 minutes  Geography/History/RE alternating each week: 1x 30 minutes

- The specific nights each subject(s) is set is specified in the homework timetable for each class. This is issued at the start of the academic year, in liaison with class and subject specialist teachers and is available on 'My School Portal'
- Written homework will usually be completed in children's class exercise books
- Homework activities will be differentiated, thus meeting the needs of all the children
- Homework should usually be completed on the night it is set, and returned to school the following morning, unless otherwise specified
- Homework will be marked by the teacher who has set it, in line with school policy, with an evaluation of the learning and next steps identified. Marking will be done promptly, and normally within 24 hours of the homework being handed in
- Homework will draw on a range of activities to support each girl's learning.

## 8 Holiday Homework

This is only given to pupils in **Y5 and 6** in preparation for senior school entry. No additional homework is set for any holiday period.

## 9 In The Event of a Pupil Being Ill

If a child is at home and ill, we cannot supply the homework as this is based on the work covered in class and attendance at the class would have been vital. If a pupil, for example,

has an illness and is essentially well but is not allowed to attend school on the doctor's instructions, we can send suitable work home though it may not be exactly what is being taught at school.

## 10 Review of Policy

This policy will be reviewed by a member of the Senior Leadership Team on a two-yearly basis.